

Boulware Springs Charter School
Governing Board Informational Meeting
Meeting was held via video conference and
at Boulware Springs Charter School
1303 NE 23rd Ave, Gainesville, FL

August 16, 2022

5:00 p.m.

Notification to the public via school's website

MINUTES

I. SESSION: 5:00 p.m.

A. Attendees

Board Members: Bruce Carroll, Steve Bradford, Kay Abbitt, Cassie Macias, Cindy Boulware, Audrey Sommer, Kathy Franks, Caroline Parker

Others: Tiffany White, Cecile Wicks, Jessica Kelleher

B. Action Items

I. Motion to Approve June 6, 2022 Board Minutes

Cindy motioned to approve the May 16th board meeting minutes. Audrey seconded and the motion was unanimously approved.

II. Air Conditioning Units/Motion to Approve

Portable 8 had an air conditioning failure. Comfort Temp was able to obtain a new Bard unit (the same unit that is currently in the room) and Bruce Carroll made an executive decision to approve the funds for the installation. There are also other portables that are likely to fail soon and so a contingency fund is needed for future repairs.

Cindy motioned to set up a \$10,000 contingency fund in the event that an air conditioning unit needs to be replaced. Kathy seconded and the motion was approved unanimously.

C. Items for Discussion Only (No Action)

I. New Employees

Rebecca Pearson (5th grade), Jessica Kelleher (Full-time Title 1), Kim Herrington, and Belinda Brown (custodian) are new employees this school year. Jessica introduced herself to the board and talked about her educational background.

II. Financial Update/Bank Balances

The annual audit will take place soon. Financials are being turned into the district and to Steve Kattell. Tiffany reviewed the Truist, TIA Money Market savings, and TIA checking account balances.

III. Employee Benefit Package/FRS Update

After FRS was approved by the board, it was realized that there was a blip in the charter. When Boulware originally opted to not offer FRS, it had to be stated that Boulware was a private entity and not a public entity. This caused a delay in the FRS application. The charter had to go before the school board and change to a public entity so that FRS could be processed. The start date for FRS is August 1st 2022.

IV. FSA Data/School Grade

Boulware's school grade was a B this year. Tiffany reviewed the scores and data with the board.

V. MAP Data

All students except for one were MAP tested within the first week and a half of school. The last student will be tested this week. Tiffany presented MAP scores for each grade.

VI. New FAST Assessment

FAST is the state's required new progress monitoring. The assessment will be given three times a year. The test is timed per question. The window to test is August 8th through the second week in September. FSA will remain as the assessment for 5th grade science.

VII. Construction Update

Bruce and Tiffany updated the board on the construction schedule. Bruce and Tiffany will meet weekly with Oelrich until the construction is complete.

The two-ton air conditioning unit that was installed for the art room does not cool effectively. To solve this issue, Oelrich will install a mini-split at their expense in addition to the current unit. The power and electrical will be completed on the teacher workday when no students are at the school.

The tech room is not cooling. When the doors are closed, the room becomes hot. Oelrich gave two options: to have a thermostat installed in the tech room, which will make the cafeteria hotter or a thermostat that will take the average of the two temperatures and make both rooms a mediate temperature. Oelrich was asked to offer an alternate solution.

VIII. Administrator Evaluations 2021-2022

Kay and Tiffany need the board to complete administrator evaluations for 2021/2022. The board discussed the evaluations and will gather data from parents, teachers, and the board to complete the evaluations.

ADJOURNMENT: 6:27 p.m.

The next board meeting is scheduled for 5:00 p.m. on September 19, 2022.

Respectfully Submitted:

Bruce Carroll, Board Chair

Date

Approved by Governing Board: _____
Date